

Staff Student Liaison Group meeting (Years 1 and 2)
Wednesday 7th December
3pm
158 (Bay D, MDL1)
SAFB
South Kensington

Agenda

<u>Agenda item</u>	<u>Paper</u>
1. Apologies for Absence	
2. Terms of Reference and Membership	Paper 1
3. Previous Minutes and Matters arising	Paper 2
3.1 Agenda item 3.4 & 7 Presentation download and new projectors	
3.2 Agenda items 4.1 – AS and Skin teaching	
3.3 Agenda item 5.2 – MCD exams	
3.4 Agenda item 6.2 – SOLE extensions	
3.5 Agenda item 7 – Heating in Library	
4. Autumn Term teaching	
4.1 Year 1 courses	
MCD, Sociology, Evidence Based Medicine, Communication Skills, Problem Based Learning, Patient Contact Course	
4.2 Year 2 courses	
Pharmacology, Neuroscience and Mental Health, Endocrinology, MCD, Anatomy, Problem Based Learning, Communication skills Personal and Professional skills	
4.3 Disruption during lectures	
5. Learning Resources	
6. Library	
7. Quality	
7.1 SOLE	
8. Non-academic issues	
8.1 Facilities	
8.2 Administration	
8.3 Welfare	
9. Any Other Business	
10. Date of Next Meetings	

22nd March 2006 and 24th May 2006 – 3pm in SAFB

Please send apologies to jo.williams@imperial.ac.uk

Distribution list

Chair & Medic Student Union President	Mr Daniel McGuinness
Head of Undergraduate Medicine	Professor J MacDermot
Head of Year 1 and 2nd LSS Theme leader	Professor Tony Firth
MCD Theme leader	Professor Mike Ferenczi
FOCP Theme leader	Dr Elizabeth Muir
LCRS Theme leader	Professor John Laycock
Head of Learning resources	Dr Mike Barrett
Head of Pastoral Care	Dr Martin Croucher
Head of Quality Assurance	Dr Karim Meeran
Sub board chair (Year 1 assessment)	Dr Nancy Curtin
Sub board chair (Year 2 assessment)	Dr Stephen Gentleman
Student Union Education Rep (yrs 1, 2 & 3)	Mr Peter Milton
Student Union representatives from year 1 and 2	Miss Jenny Hao
	Mr Jitin Verma
	Miss Afsoon Sepahzad
	Mr Timothy Jagelman
	Miss Batul Kaj
	Mr Kapil Sugand
	Ms Linda Doolan
	Ms Jo Williams
	Ms Janette Shiel
	Mr Ernst Buyl
	Mr Richard Barnard
	Ms Marie Scott
	Ms Katherine Pigott
	Ms Erika McGovern
Library Representative	
Curriculum Administrator (Years 1 and 2)	
Curriculum Administrator (non-clinical)	
Quality Assurance and Enhancement Manager	
Manager, UMO	
Assistant Curriculum Administrator (clinical)	
Learning Resources Administrator	
Examinations Manager	
Additional Autumn term year 1 and year 2 course leaders invited:	
Professor Barbara Bain – MCD Haematology course	
Dr Chris John – Pharmacology	
Dr Maggie Lowrie – Neuroscience	
Dr Adrian Raby – Patient Contact Course	
Dr Debra Nestel/Dr Tanya Tierney – Communication Skills course	
Dr David Blane – Sociology	
Dr Mireille Toledano – Foundations of Evidence Based Medicine	